



Recognized by Ministry of Communications, Govt. Of India  
**P & T Accounts and Finance Officers Association**  
Central Headquarters: PAO Delhi, Civil Lines, Delhi – 110054  
(Association consisting members of IP&T AFS Group 'B' and Promotee Group 'A' officers, viz AAO, AO, Sr.AO, JTS, STS and JAG Grades)  
Website: [www.ptafoa.com](http://www.ptafoa.com) & Email: [ptafoa.chq@gmail.com](mailto:ptafoa.chq@gmail.com)

**Sanat Sarkar**  
President  
7980630290

**M. Sudhakar**  
General Secretary  
9912348246, 9711112989

**V. Amutha**  
Finance Secretary  
9790425123

**No. CHQ/P&TAFOA/2025/28**

**Dated: 27.10.2025**

To  
The Sr. DDG(PAF),  
PA Wing, Dak Bhawan  
New Delhi-110001

Respected Sir,

Subject: Request for Extension of Last Date in the Ongoing Annual Rotational Transfer Process– reg.

This is regarding the Annual Rotational Transfer Notification issued vide PA Wing O.M. No. 2-25/2025/PACE/ART/5261-5300 dated 03.10.2025.

2. In this regard, this is to bring to your kind notice that as the month of October is a festive period and many employees are on leave, several officers are finding it difficult to submit their transfer options or requests within the stipulated time. It is therefore requested that the last date for submission of transfer options may kindly be extended by another 15 days to facilitate wider participation. It is also requested to provide a cadre wise detailed vacancy position/ post available for ART.

3. Further, it is requested that Group B officers who are completing their station tenure on transfer up to 30.09.2026 (instead of 31.03.26) may also be included in the current rotational transfer cycle, as a standard practice. Considering that, after the issuance of transfer orders in earlier cycles, some period was generally required for actual relieving; hence, a one-time relaxation of transfer policy to include such officers would be appropriate.

4. It is also requested that all officers who were granted retention/extension in the previous rotational transfer order may be included in the present cycle.

5. In hard tenure stations, officers belonging to the home station may not be considered for transfer out upon completion of their tenure, especially **where there are no requests** for transfer to such stations. However, **if there are requests for transfer in, those officers may be transferred out accordingly.**

6. Finally, it is requested that all request transfers be considered on priority, giving due weightage to longer stay, spouse ground, medical issues, child care needs, and PwD cases.

We shall be grateful if the above suggestions are kindly considered favorably.

With profound regards,

Yours sincerely,

M. Sudhakar,  
General Secretary