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P & T Accounts and Finance Officers Association

Central Headquarters: PAO Delhi, Civil Lines, Delhi – 110054

(Association consisting members of IP&T AFS Group 'B' and Promotee Group 'A' officers, viz AAO, AO, Sr.AO, JTS, STS and JAG Grades)

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No. CHQ/PTAFOA/2025/Trg/01

Dated: 20.05.2025

To

The Sr. DDG (PAF)

PA Wing, Department of Posts
Dak Bhawan, Sansad Marg
New Delhi – 110001

Subject: Request for Orientation Programme for Newly Appointed AAOs through AAO LDCE 2024 – reg.

Respected Sir,

At the outset, we would like to convey our sincere gratitude to the Department for the timely conduct of the AAO LDCE 2024 and the smooth issuance of appointment orders to 442 successful candidates. This prompt action will bring significant relief to the field units, where the shortage of AAOs was acutely felt.

In recent years, our field offices have been operating under considerable pressure due to a severe shortfall of AAOs. Many existing AAOs were burdened with managing multiple sections and roles simultaneously, leading to operational fatigue and affecting the overall efficiency. The posting of newly appointed AAOs has been a welcome step and will help in balancing the workload and strengthening the administration.

A large number of these new appointees have joined from Postal operations and Postal/ Telecom accounts backgrounds. While they bring valuable experience, the responsibilities and systems in PAOs/ CCAs are specialized and demand a focused understanding of government accounting, budget control, internal audit, license fee assessment, and related financial functions.

In this regard, we respectfully recall DoT letter No. 10-1/2016/TF (pt.) dated 31.08.2018 (copy enclosed), which directed a two-week Orientation Programme to be organized at the respective CCA/PAO level for AAOs appointed via LDCE 2018. This initiative proved immensely beneficial in preparing the officers for their new duties.

However, it is noted that no such orientation programme was conducted for the LDCE 2022 batch. In the interest of administrative efficiency and capacity building, we earnestly request your good office to issue suitable instructions for organizing a structured two-week Orientation Programme for all newly appointed AAOs, preferably before they are assigned critical responsibilities.

We also request that a model structure or content of the programme may be issued centrally to ensure uniformity across all PAOs and CCAs.

We shall remain grateful for your kind consideration and early instructions in this regard.

With regards,

Yours sincerely,

Encl: As above



(M. Sudhakar)

General Secretary, P&TAFOA