

Ministry of Communications & IT
Department of Posts
P A WING

4th Floor, Dak Bhawan
Sansad Marg
New Delhi 110 001

No. 301 (16)/2010/PA Admn III/1053-1083

02 July 2010

To

All General Managers (Postal Accounts & Finance)
All Directors of Accounts (Postal)

Sub: Local officiating arrangement to Assistant Accounts Officer cadre

Sir/Madam,

I am directed to say that, the matter regarding manning vacancies of Assistant Accounts Officers on adhoc basis of both the Department of Posts and Department of Telecom are under consideration. Meanwhile, the following guidelines are issued to man the vacancies of Assistant Accounts Officers in Postal Accounts Offices:

1. Local officiating promotion to the cadre of AAO may be made amongst Senior Accountants with six years of regular service against the vacancies under 90% quota on the basis of seniority irrespective of category to which he belongs subject to observance of standing instructions and prescribed procedures on the following circumstances:
 - i) Against regular vacancies till such time vacancies are filled up on regular basis.
 - ii) Against vacancies caused as a result of AAOs proceeding on leave, deputation, training etc.
 - iii) Against vacancies caused as a result of officiating arrangement of AAO made in higher cadre.
 - iv) The crucial date of eligibility for considering adhoc promotion will be 1st January of each year as per DoP&T O.M. No. AB.140175/54/2003-Estt (RR) dated 04.12.2003.
 - v) No formal roster for adhoc promotion needs to be maintained.
 - vi) For consideration of cases of Scheduled Castes/Scheduled Tribes employees in ad hoc promotions the provision of G.I. Dept. of Per. &1 A.R., O.M. No. 36011/14/83-Estt. (SCT), dated 30.04.1983 and 15.03.2002 may be followed.
 - vii) The JAO Part II (Postal) Examination Qualified candidates who have not accepted the offer of appointment issued vide DoT OM No. 27-7/2009

SEA II dated 21.12.2009 and dated 13.01.2010 are not eligible for considering to local officiating as Assistant Accounts Officer.

2. Heads of the Postal Accounts Offices are authorised to make local officiating promotion in Assistant Accounts Officer cadre against the vacancies arising in Postal Accounts Offices.

Yours faithfully

J/ERO

(R. Magadeyan)

Assistant Director General (PA-Admn.)

02.07.10

Copy forwarded for information and necessary action:

1. PPS to Member (F), DoT./ Advisor (Finance)
2. PS to JS & FA/DDG (PAF)/DDG (F)/GM (Finance) BD Directorate
3. DDG (FEB), Department of Telecommunication, Sanchar Bhawan, New Delhi
4. Sr. Accounts Officer (Estt), PA Wing
5. General Secretary, All concerned Associations/Unions
6. Guard File
7. Spare

J/ERO

Assistant Director General (PA Admn)

02.07.10